

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION, A.P., HYDERABAD

Rc. No. 279/B/C&T/SCERT/2015

Dated: 9-7-2015

Sub:- School Education – Academic Calendar - School Time Table for Upper Primary and High Schools in the State – instructions – Revised proceedings – orders Issued.

Read:- School Academic Calendar for the year 2015-16

All the District Educational Officers in the State are informed that, the existing 9 period pattern of school time table for Upper Primary Schools and High Schools have been revised into 8 periods pattern of school time table and workload from the year 2015-16 for effective implementation of overall development of learner based teaching learning process , keeping in view of the RTE recommendations, The details are as follows:

School timings for Upper Primary Schools (VI to VIII)

First Bell	:	9.00 AM
Second Bell	:	9.05 AM
School Assembly	:	9.05 – 9.15 AM (10 minutes)
First Period	:	9.15 – 10.00 AM (45 minutes)
Second Period	:	10.00 – 10.45 AM (45 minutes)
Break	:	10.45-10.55 AM (10 minutes)
Third Period	:	10.55 – 11.40 AM (45 minutes)
Fourth Period	:	11.40 – 12.25 AM (45 minutes)
Lunch Break	:	12.25 – 1.15 PM (50 minutes)
Fifth Period	:	1.15 – 2.00 PM (45 minutes)
Sixth Period	:	2.00 – 2.40 PM (40 minutes)
Break	:	2.40 – 2.50 PM (10 minutes)
Seventh Period	:	2.50 – 3.30 PM (40 minutes)
Eighth Period	:	3.30 – 4.10 PM (40 minutes)

School timings for High Schools (VI to X)

First Bell	:	9.30 AM
Second Bell	:	9.35 AM
School Assembly	:	9.35 – 9.45 AM (10 minutes)

First Period	:	9.45 – 10.30 AM (45 minutes)
Second Period	:	10.30 – 11.15 AM (45 minutes)
Break	:	11.15-11.25 AM (10 minutes)
Third Period	:	11.25 – 12.10 AM (45 minutes)
Fourth Period	:	12.10 – 12.55 AM (45 minutes)
Lunch Break	:	12.55 – 1.45 PM (50 minutes)
Fifth Period	:	1.45 – 2.30 PM (45 minutes)
Sixth Period	:	2.30 – 3.15 PM (45 minutes)
Break	:	3.15 – 3.25 PM (10 minutes)
Seventh Period	:	3.25 – 4.05 PM (40 minutes)
Eighth Period	:	4.05 – 4.45 PM (40 minutes)

Further they are informed that, follow the teacher workload and guidelines as mentioned in annexure as per RTE Norms.

They are therefore requested to communicate the 8 period pattern of School Time table along with Teachers workload to all the Headmasters of Upper Primary Schools and High Schools in the State and implement the same time table without fail.

M.V. RAJYALAKSHMI
For Commissioner of School Education

To

All the District Educational Officers in the State
Copy to all Regional Joint Directors of School Education in the State
Copy to all Principals of DIETs in the State
Copy to all Principals of CTEs, and IASEs in the State
Copy to all District Project Officers, SSA, A.P., Hyderabad.
Copy to the Peshi, O/o. CSE, A.P., Hyderabad for information

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SUPERINTENDENT

Annexure

Instructions to Headmasters of Upper Primary and High Schools

All the headmasters of High schools and Upper Primary schools in the State of Andhra Pradesh follow the guidelines while preparation and implementation of Time table.

- The Headmasters of Upper Primary and High Schools prepare timetable based on number of teachers available and number of sections in the school.
- Headmaster should follow Weightage of Periods as mentioned in the academic calendar.
- Workload should be distributed equally among the teachers.
- Value education, Art education, Work education, library book reading-is consisting of total 28 periods in classes VI and VII and 33 periods in classes VIII to X should be equally distributed to all the teachers in order to maintain equal workload except Maths, Social and Physical education teachers.
- Priority should be given to the teacher's interest for co-curricular areas allotment. Headmaster may decide co-curricular areas allotment.
- Biological Science teacher – teach VI class Science and 1 Lab period.
- Physical Science teacher – teach VII class Science and 1 Lab period.
- Where ever Vocational Education is in force and vocational Instructors are available, the Head Master is instructed to allot 5 Vocational Education periods by using periods allotted to work Education, Value Education, Library period etc.,
- If Physical Science teacher having Mathematics in degree and mathematics methodology in B.Ed. may be allotted class VI mathematics.
- In Upper Primary schools Workload should be distributed equally among the teachers irrespective of SGT or School Assistant. Language pandit/ Language school Assistant must teach his /her concern subject from class IV onwards. In the same way Non Language School Assistant also teach primary subjects where ever necessary to maintain equal distribution of work load.

WORK LOAD WITH SUBJECT DISTRIBUTION- FOR VIII, IX, X CLASSES

(Regular periods- 37 other periods -11 total = 48 periods)

Subject	No. of periods in a week	Classes VIII, IX & X	Total Subject periods in a week	Other periods (value Edn, Art Edn, Work Edn, Library)	Total Periods
Telugu	5	15 Periods	15	6	21
Hindi	4	12 Periods	12	8	20
English	5	15 Periods	15	5	20
Mathematics	7	21 Periods	21	-	21
Physical Science	5	15 Periods	15+ 1 Lab Period = 16	5	21
Biological Science	4	12 Periods	12+2 Lab Period = 14	7	21
Science Laboratory	1	3 Periods (1 period each class)	-	-	-
Social studies	5	15 Periods	15 (3 Cotemporary issues-seminar)=18	2	20
Social studies (Cotemporary issues- seminar)	1	3 Periods (1 period each class)	-	-	-
Physical Education	3	9 periods	9 periods	-	9
Value Education	2	6 periods			
Art Education	2	6 periods			
Work Education	2	6 periods			
Library	2	6 periods			
Total	48				

WORK LOAD WITH SUBJECT DISTRIBUTION- FOR VI AND VII CLASSES

(Regular periods- 34 other periods -14 total = 48 periods)

Subject	No. of periods in a week	Classes VI & VII	Total Subject periods in a week	Other periods (value Edn, Art Edn, Work Edn, Library)	Total Periods
Telugu	5	10 Periods	10	4	14
Hindi	4	8 Periods	8	6	14
English	5	10 Periods	10	4	14
Mathematics	7	14 Periods	14	-	14
Science	6	12 Periods (B.S. Teacher VI class 6 periods,	12 (2 lab)=14 (B.S. Teacher VI class 6 periods + 1 lab period = 7,	B.S. Teacher 7 periods	14
		P. S. Teacher VII class 6 periods)	P. S. Teacher VII class 6 periods + 1 lab period = 7)	P.S. Teacher 7 periods	14
Science Laboratory	1	2 Periods (1 period each class)	2	-	-
Social studies	5	10 Periods	10 (2 Cotemporary issues-seminar)=12	-	12
Social studies (Contemporary issues- seminar)	1	2 Periods (1 period each class)	2	-	-
Physical Education	3	6 Periods	-	-	6
Value Education	3	6 Periods	-	-	-
Art Education	3	6 Periods	-	-	-
Work Education	3	6 Periods	-	-	-
Library	2	4 Periods	-	-	-
Total	48				

Subject teacher wise work load

Subject Teacher	VI , VII Periods	VIII, IX, X Periods	Total Workload
Telugu Teacher	14	21	35
English Teacher	14	20	34
Hindi Teacher	14	20	34
Maths Teacher	14	21	35
Physical Science Teacher	14	21	35
Biological Science Teacher	14	21	35
Social Teacher	12	20	32
Total	96	144	240